Applying to the program

Are there different program types?

Yes, when you apply to the university, you will have to select one of the following programs:

- **New freshman:** no prior community college or university courses completed. Applicants will need to include their SAT/ACT scores when applying
- **Transfer student with less than 24 semester hours:** prior community college or university course/s completed, but less than 24 hours. Applicants will need to include their SAT/ACT scores when applying
- **Transfer student:** more than 24 hours of course work completed at a community college or university
- **Postgraduate (seeking DPD Verification Statement and/or 2nd Bachelor’s degree):** current Bachelor’s degree holder, but wanting to obtain a DPD Verification statement or 2nd Bachelor’s degree in Food and Nutrition
- **Non-degree seeking:** wanting to take a few courses without seeking to obtain a degree. *Department policy is that Degree seeking students have priority registration. Non-degree seeking prospective students can still apply, but keep in mind priority is given to students that are seeking a degree within the program.

When is the application deadline?

Applications are due the semester prior to when you plan on taking classes. The application for admission, the application fee, and any required documents are due to Undergraduate Admissions by their final submission due date.

Applications typically take 6-8 weeks to process depending on the type of application and if a review of transcript is required. We recommend that you follow the schedule below to ensure sufficient time to process your application, review your transcripts, and be advised before classes begin.

<table>
<thead>
<tr>
<th>Submit application by:</th>
<th>To take classes by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1</td>
<td>Spring semester</td>
</tr>
<tr>
<td>March 1</td>
<td>Summer semester</td>
</tr>
<tr>
<td>June 1</td>
<td>Fall semester</td>
</tr>
</tbody>
</table>

When does the program begin?
At this time, you can begin our Food and Nutrition program in the fall, spring, or summer. Check our academic calendar for when those terms begin and other important dates.

**How do I apply to the program?**

The process for applying and being admitted to The University of Alabama varies somewhat depending on whether you are an entering freshman or a transfer student, whether you are a domestic or international student, and whether you are seeking a degree or the DPD Verification Statement only.

Go to the undergraduate admissions website at [www.apply.ua.edu](http://www.apply.ua.edu) and select Apply to UA.

Once on the site, follow the links as outlined below:

- Click "Online Application"
- Click “Begin Application”
- Create a login ID
- Click “New” create new application
- Scroll down and click on “Distance Programs” (the 5th link on the page)
- Click on the “Distance Programs, General Degree Application” link.

Please note there is a $50 non-refundable application fee.

As part of the application process you must have official transcripts sent from **ALL** colleges you have attended. Official transcripts should be mailed to:

**(1 copy to):**
University of Alabama Registrar
Box 870134
Hospitality Mgmt.
Tuscaloosa, AL 35487

**(1 copy to):**
Mrs. Shannon McMahon
Dept. Human Nutrition and
P.O. Box 870311
Tuscaloosa, AL 35487

**What if I am an International Student?**
International students at The University of Alabama join a community that is culturally, academically, and economically diverse. Our more than 34,000 students come from across the United States and more than 90 foreign countries, and international students represent almost 5 percent of our total student population. Since 1831, The University of Alabama has offered students a high-quality education at an affordable cost, which is in part why *U.S. News & World Report* has listed UA as one of the top 50 public universities in the nation for each of the last 10 years.

International students who are interested in pursuing a degree from The University of Alabama should first contact the Admissions Office for International Students at [www.gobama.ua.edu/international/](http://www.gobama.ua.edu/international/)

If you already have a bachelor’s degree, you will need to apply to the university in order to have an official transcript evaluation. Transcripts will be evaluated only after you have completed the admissions process and have been accepted for post-graduate studies at the university.

**What do I need to do if I have transcripts from a foreign institution/university/college?**

All students who took courses or earned a degree from a foreign institution should first have their transcripts officially evaluated by one of the following approved Foreign Credential Evaluation and Translation agencies:

1. World Educational Services (WES)  
   [www.wes.org](http://www.wes.org)
   [www.jsilny.com](http://www.jsilny.com)
3. Educational Credential Evaluators (ECE)  
   [www.ece.org](http://www.ece.org)

A copy of the evaluation will need to be sent to The University of Alabama.

Students should have the agency send official evaluation results to the University of Alabama, and to Shannon McMahon at P.O. Box 870311, Tuscaloosa, AL 35487.

**Who do I contact if I have further questions about the admission process?**

If any questions arise as you are going through the admissions process, please contact our Academic Outreach office.
• Phone: 205-348-0089 or 1-800-467-0227
• Email: info@ccs.ua.edu