

**RHM 469 Internship in Hospitality**

**Internship Approval Request Form**

RHM 469 requires instructor approval before students can enroll for the course. Students should complete this form and submit it to their assigned advisor\*. Advisors will approve acceptable internships, write overrides, and notify students when/if they can register for the course.

Before approval will be granted, students must have an internship/job in place. Internships/jobs must be related to the hospitality industry.

Student Name: \_\_\_\_\_

CWID: \_\_\_\_\_

Student E-mail: \_\_\_\_\_

Student Phone Number: \_\_\_\_\_

Place of Internship (name of business): \_\_\_\_\_

Job Title: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Supervisor Telephone: \_\_\_\_\_

Internship Start Date: \_\_\_\_\_

Internship End Date: \_\_\_\_\_

Semester and year you plan to take RHM 469: \_\_\_\_\_

List of main responsibilities/duties:

List 3-5 Internship Goals you would like to accomplish while completing your internship.

\*All summer requests should be submitted to Morgan Milstead (mmilstead@ches.ua.edu).